



## NOTES FOR MEETING OF COUNCIL – 25 JANUARY 2024

**At the start of the meeting, the Lead Officer will confirm the Fire Evacuation Procedure.**

**The Lead Officer will announce that this meeting may be recorded and that anyone remaining at the meeting has provided their consent to any such recording – please see our protocol on [Attending and Reporting Meetings](#)**

### **1. MINUTES OF PREVIOUS MEETING**

To confirm the Minutes of the Meeting held on **30 November 2023**.

**Note: The only aspect of the Minutes that can be discussed is their accuracy.** Members have been asked to email Committee Services in advance of the meeting if they have any questions on the accuracy of the Minutes.

### **2. APOLOGIES FOR ABSENCE**

To receive any apologies for absence from Members\*.

**The Chairman** will ask the Committee Services Officer if any apologies have been received.

**\*Note:** Members have been asked to email Committee Services in advance of the meeting as soon as they become aware they will be absent.

### **3. DECLARATIONS OF INTEREST**

To declare disposable pecuniary, and any other, interests\*.

**The Chairman** to state that, if any Members have any disclosable pecuniary or any other interests to declare in any of the items on the agenda, they should declare them at this point.

*\*Note: Members are asked to email Committee Services in advance of the meeting as soon as they are aware they may have a Disclosable Pecuniary Interest, and any other interests they may have with respect to matters which are to be considered at this meeting.*

#### **4. COUNCIL PROCEDURE RULE 12 - QUESTIONS BY THE PUBLIC**

To receive any questions from members of the public submitted pursuant to Council Procedure Rule 12.

There are no questions from the public.

#### **5. COUNCIL PROCEDURE RULE 14 – QUESTIONS BY MEMBERS**

To receive any questions from Members submitted pursuant to Council Procedure rule 14.

There are no questions from Members under rule 14.

#### **6. CHAIRMAN'S ANNOUNCEMENTS**

3 December	Hampshire & IOW Constabulary Xmas Concert - Cllr Dorn attended on behalf of Hart
9 December	Hart Chairman's Carol Service at St Barnabas Church, Darby Green
20 December	HVA Wreath Making Workshop
7 January	Hart leisure Centre Family Fun Day
13 January	Dean & Chapter of Winchester Cathedral Service welcome Rt Rev Mounstephen as the 98 <sup>th</sup> Bishop of Winchester
16 January	Visit to Yateley Manor School
17 January	Men's Shed Meeting
22 January	HVA AGM/Forum
24 January	Chairman HCC Civic Dinner, Winchester

#### **7. CHIEF EXECUTIVE'S REPORTS**

To receive any announcements from the Chief Executive.

#### **8. CABINET MEMBERS' ANNOUNCEMENTS**

The Chairman will ask Cabinet Member whether they have any announcements of importance to the Council.

- The Leader of the Council, and Portfolio Holder for Strategic Direction, and Partnerships, Councillor Neighbour
- The Deputy Leader and Portfolio Holder for Finance, Councillor Radley
- The Portfolio Holder for Communities, Councillor Bailey
- The Portfolio Holder for Digital and Communications, Councillor Clarke
- The Portfolio Holder for Planning Policy and Place, Councillor Cockarill
- The Portfolio Holder for Regulatory, Councillor Collins
- The Portfolio Holder for Community Safety and Development Management, Councillor O'Connell

- The Portfolio Holder for Climate Change and Corporate Services, Councillor Quarterman

## 9. MINUTES OF COMMITTEES

The Minutes of the following Committees, which met on the dates shown, are submitted.

In accordance with Council Procedure Rule 14.1, Members are allowed to put questions at Council without Notice in respect of any matters in the Minutes to the Leader of the Council or any Chairman of the relevant meeting at the time those Minutes are received by Council.

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Meeting	Date	Page Numbers	For Decision
Cabinet	07 December 2023	13 - 16	
Cabinet (draft)	04 January 2024	17 - 24	
Overview and Scrutiny (draft)	19 December 2023	25 – 31	
Planning (draft)	13 December 2023	32 - 36	<p><b>Minute 45</b>  <b>22/01859/FUL - MARSH FARM, BOWLING ALLEY, CRONDALL, FARNHAM, HAMPSHIRE, GU10 5RJ</b></p> <p>Recommendation:  Refer to full Council with a recommendation to GRANT, subject to: submission of a revised Land Ownership Certificate with notification to Hampshire County Council as landowner of the highway verge and expiry of required notification period, completion of a Section 106 agreement to secure Suitable Alternative Natural Green Space (SANG) at Naishes Lane and payment of the Strategic</p>

			Access and Management and Monitoring (SAMM) fee, and conditions as set out within the <a href="#">agenda</a> as updated in the <a href="#">Addendum</a> . <b>No requests for debate have been received therefore this planning application is deemed to be granted</b>
Staffing (draft)	21 November 2023	37 - 39	

**Background Note**

The Planning Committee cannot make a decision that contradicts the Development Plan, or any policy approved by the Council. In such cases, the Committee's recommendations will be sent to the Council for a decision on the policy issues. However, the Council cannot review or modify any other aspects of the Planning Committee's decision that are not specifically related to the policy issues that required the referral to the Council.

If the Council receives a recommendation, it will be deemed accepted unless five Members give written notice to the Chief Executive at least two clear days before the Council meeting (for instance, before 5.00 pm on the preceding Monday when the Council is on a Thursday) that they wish to discuss the recommendation. If such notice is given, the Council will receive a presentation on the matter before debating the recommendation.

**10. COUNCIL TAX BASE 2024/25** (Pages 40 - 43)

We have a paper in the name of the Portfolio Holder for Finance, Cllr Radley. This is to agree the setting of the council tax base for 2024/25.

**11. POLLING DISTRICT AND POLLING PLACE REVIEW 2023** (Pages 44 - 45)

We have a paper in the name of the Chief Executive and Returning Officer. This is to agree the detail of the proposed new polling places for Yateley North, Stockton and Dogmersfield.

**12. WINCHFIELD NEIGHBOURHOOD PLAN 2022-2037** (Pages 46 - 48)

We have a paper in the name of the Executive Director - Place. This is to 'make' the Winchfield Neighbourhood Plan 2022-2037.

**13. URGENT ACTION: LICENSING COMMITTEE: CHANGE IN SIZE**

We have a recommendation in the name of The Chairman of the Council and the Chief Executive confirming urgent action taken in consultation with the three Group Leaders,

the Chairman of the Licensing Committee and the Licensing Committee itself to implement an immediate material constitutional change.

#### **14. OUTSIDE BODIES - FEEDBACK FROM MEMBERS**

To receive any feedback from Members who are representatives on Outside Bodies.

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#### **NOTES:**

##### **Rules of Council:**

**When the Chairman asks, members must stop speaking at the time, and the Chairman may mute the microphone.**

#### **RULES OF DEBATE**

##### **No speeches until motion seconded**

1. No speeches may be made after the mover has moved a proposal and explained the purpose of it until the motion has been seconded.

##### **Secunder's speech**

2. When seconding a motion or amendment, the Member may reserve their speech until later in the debate.

##### **Content and length of speeches**

3. No speech may exceed three minutes without the permission of the Chairman.

##### **When a Member may speak again**

4. A Member who has spoken on a motion may not speak again whilst it is the subject of debate, except:

1. to speak once on an amendment moved by another Member
2. to move a further amendment if the motion has been amended

5. If the first speech was on an amendment moved by another Member, to speak on the main issue (whether or not the amendment on which they spoke was carried)

1. in exercise of a right of reply
2. on a point of order
3. by way of personal explanation
4. by way of a point of information.

##### **Amendments to motions**

6. An amendment to a motion must be relevant to the motion, **may not have the effect of being a direct negative to the motion itself**, and will either be:

1. to refer the matter to an appropriate body or individual for consideration or reconsideration

2. to leave out words
3. to leave out words and insert or add others
4. to insert or add words

7. Only one amendment may be moved and discussed at any one time. No further amendment may be moved until the amendment under discussion has been disposed of.

8. If an amendment is not carried, other amendments to the original motion may be moved.

9. If an amendment is carried, the motion as amended takes the place of the original motion. This becomes the substantive motion to which any further amendments may be moved.

### **Right of reply**

10. The mover of a motion has a right to reply at the end of the debate on the motion, immediately before it is put to the vote.

11. If an amendment is moved, the mover of the original motion has the right of reply at the close of the debate on the amendment but may not otherwise speak on it.

12. The mover of the amendment has no right of reply to the debate on his or her amendment.

### **Point of order**

13. A Member may raise a point of order at any time whilst the specific item of business is under discussion. A point of order may only relate to an alleged breach of the Rules or the law. The Member must indicate the rule or law and the way in which he considers it has been broken.

### **Personal explanation**

14. Members do not have an automatic right to reply simply because there are named in another Members speech. A Member may, however, make a personal explanation at any time. A personal explanation may only relate to some material part of an earlier speech by the Member in the debate which may appear to have been misunderstood. The procedure should not be used as a way to continue or expand the Members' original speech but should focus solely on clarifying any misunderstanding.

### **Point of information**

15. A Member may raise a point of information during another Members' speech. It is within the absolute discretion of the Chairman to decide to accept the information. It is also within the discretion of the speaker to accept or decline the information. During the raising of this point of information the time allowed to the speaker will be extended to include the point of information.